

Top tips and mistakes to avoid when submitting your article– Mittwoch, 10. November 2020

Liebe Kolleginnen und Kollegen, Dear colleagues

Check out Wiley's top tips and tools to help you through submission, including:

- 8 common mistakes to avoid when submitting your paper: You've put a great deal of time and effort into your manuscript, so you want to make sure that it stands the best possible chance of getting accepted into the journal of your choice. However, too many manuscripts are rejected because of easy to avoid errors or oversights. This infographic from [Editage Insights](#) (DOI: [10.34193/EI-IG-6036](#)) lists some of the most common reasons for rejection, and offers some quick tips on how you can avoid making these mistakes.
- Advice for surviving peer review and getting published:
  - a) **Review & follow Manuscript preparation Guideline**: Each journal has a set of individual author guidelines which provide advice on how to prepare your paper for submission.
  - b) **Follow Publishing Ethics Guidelines/ Wiley's top 10 publishing ethics tips for authors**
    1. Declare to your chosen journal that your manuscript is not published elsewhere
    2. Declare any conflicts of interest
    3. Check all co-authors meet criteria for authorship and ensure appropriate acknowledgements made in the manuscript
    4. Include appropriate funding statements in the manuscript
    5. Show informed consent and provide assurances that participants' rights are protected\*
    6. Register clinical trials\*
    7. Explain how research using animals is conducted responsibly\*
    8. Be alert to bias and follow guidelines for accurate and complete reporting of research
    9. Inform the journal if you subsequently find errors in your research
    10. Sign a copyright agreement *\*where appropriate*

For more in-depth or specific information on ethics view Wiley's [Best Practice Guidelines on Publishing Ethics](#) or [Committee on Publication Ethics/COPE-Guideline](#), created by The Committee on Publication Ethics (COPE), the Directory of Open Access Journals (DOAJ), the Open Access Scholarly Publishers Association (OASPA), and the World Association of Medical Editors (WAME)

- Tips for ensuring your work is discoverable: [Make sure that people find your paper via SEO/Search Engine Optimization](#) (5 tips to increasing your article's search engine discoverability)
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